

**APPLICATION FOR PERMISSION TO VISIT ABROAD/
NOC FOR PASSPORT**

Sir

I,....., working as intend to visit abroad/apply for passport. In this connection, I am furnishing here the details as under:-

1. Countries proposed to be visited:

2. Period of visit :

3. Purpose of visit

4. Expenditure to be met during visit/
Stay abroad

5. Details of earlier visit abroad :

Requisite permission/NOC may kindly be issued at the earliest. I am enclosing herewith 2 passport sized photograph & attested copy of the I.Card(for NOC for passport only)/ leave application, duly recommended by the controlling officer(for visit abroad). I undertake that:-

- i) I will neither resign not extend my leave, while abroad;
- ii) I will draw my leave salary in Indian currency on joining duty;
- iii) I will not enjoy any foreign hospitality without prior permission of the government;
- iv) I will ensure compliance of the provisions of CCS/AIS(Conduct) Rules while abroad.

Signature

Date:.....

Intercom No.....