

**APPLICATION FORM FOR AN ADVANCE FOR THE PURCHASE OF
MOTOR CAR/MOTOR CYCLE/PERSONAL COMPUTER**

1. Name of Applicant
2. Applicant's designation
3. District and Station
4. Basic pay
5. Anticipated price of Motor Car/Motor Cycle/
Personal Computer
6. Amount of advance required
7. Date of superannuation or retirement or date
of expiry of contract in case of a contract officer:-
8. Number of instalments in which the
advance is desired to be repaid.
9. Whether advance for similar purpose
was obtained previously and if so
 - (i) Date of drawal of the advance
 - (ii) The amount of advance and/or
interest thereon still outstanding, if any
10. Whether the intention is to purchase-
 - (a) A new or an old Motor Car/Motor Cycle/
Personal Computer
 - (b) If the intention is to purchase Motor Car
/Motor Cycle/Personal Computer from a person
having official dealings with the Government
servant, whether previous sanction of the
competent authority has been obtained as
required under Rule 18(3) of the Central Civil
Services (conduct) Rules, 1964.
11. Whether the officer is on leave or is
or is about to proceed on leave
 - (a) The date of commencement of leave
 - (b) The date of expiry of leave
12. Are any negotiations or preliminary enquiries
being made so that delivery may be taken of
the Motor Car/Motor Cycle/personal Computer
within one month from the date of drawal
of the advance.
13.
 - (a) Certified that the information given
above is complete and true.
 - (b) Certified that I have not taken delivery of the
Motor Car/Motor Cycle/Personal Computer on
account of which I apply for the advance, that
I shall complete negotiations for the purchase
of pay finally and take possession of the same
before the expiry of one month from the date
of drawal of the advance.

Date:-

Applicant's Signature