



No.1/11NCSC/2011-Admn.
National Commission for Scheduled Castes
(A Constitutional body set up under Article 338 of the Constitution of India)

5th Floor, Loknayak Bhawan
Khan Market, New Delhi.

Dated: 27.3.2012

Subject: Filling up the post of Law Officer in the National Commission for Scheduled Castes by deputation (Including short-term contract/ absorption /re- employment of ex-Servicemen).

It is proposed to fill up of Law Officer (General Central Service, Group 'A' Gazetted, Non Ministerial) in the of pay Band-3 of Rs. 15600-39100+6600 (GP) in the National Commission for Scheduled Castes by deputation (Including short-terms contract/ absorption /re- employment of ex-servicemen initially for a period of one year likely to continue up to three years. The eligibility condition for selection by deputation (Including short-terms contract/ absorption /re- employment of ex-serviceman for the said post are given below:

Deputation (Including short-term contract/ absorption /re- employment: Officers under the Central or State Governments or Union Territories or Universities recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or autonomous organizations:-

- (a) (i) Holding analogous post on regular basis in the parent cadre / department ; or
- (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/- or equivalent in the parent cadre or Department; or
- (iii) With six years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band PB-2 in the Scale of Pay of Rs. 9300-34800 with Grade Pay of Rs.4800/-or equivalent in the parent cadre or Department; and.
- (b) Possessing the educational qualifications and experience prescribed for direct recruits as given below:-

Essential:

Master Degree in law of a recognized University / Institute or equivalent and possessing five years' teaching and / or research experience in law, Or

Bachelor's degree Law of a recognized University / Institute and possessing seven years teaching and / or research experience in law; Or

Should have been a member of State Judicial Service for seven years Or

Should be a qualified legal practitioner, i.e. Advocate (within the meaning of advocates Act, 1961), who has practiced as such for seven years.

Note 1 In computing the period during which a person has held an office in the State Judicial Service there shall be included any period during which he has held any other legal posts or any period during which he has been a legal practitioner.

Note 2 In computing the period during which a person has been qualified legal practitioner there shall be included any period during which he has held any office in the State Judicial Service or has held a legal post in the department of the State or Central Government, Union Territory, Govt. Research Institute or other research institute of recognised universities.

Note 3 Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in case of candidates otherwise well qualified.

Note 4 The qualification regarding experience is relaxable at the discretion of the UPSC for reasons to be recorded in writing. In case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.

Absorption Clause

Only officers of the Central Government or State Governments and Union Territories shall be eligible for consideration for appointment on absorption basis.

Re- Employment for Armed Forces Personnel

The Armed force Personnel of the rank of the Captain or equivalent due to retire or who are to be transferred to reserve within a period of one year and having requisite qualifications and experience shall also be considered while selecting persons for appointment on deputation (including short term contract). Such persons shall be given deputation term up to the date in which they are due to release from the armed forces and thereafter, they may be continued on re-employment.(Re- employment up to the age of superannuation with reference to civil post.)

Note-1 Period of deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

Note-2 For the purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006, the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay or Pay Scale is the normal replacement grade without any up gradation.

2. Duties attached to the post of Law Officer.

1. To handle all type of court cases pertaining to National Commission for Scheduled Castes involving private as well as govt. personnel
2. To render all type of legal assistance to the Commission.
3. Legal Research work
4. Any other matter containing legal aspects.

3. The pay of the selected candidate shall be regulated in terms of deputation of Department of Personnel & Training O.M.No. 6/8/2009-Estt. (Pay-II) dated 17.6.2010 as amended from time to time.

4. Application (in duplicate) in the prescribed pro forma (as in Annexure-I) of the candidate who fulfills the eligibility condition and can be spared immediately together with the required documents mentioned as per Annexure-II may be forwarded to Deputy Secretary, (Admn), National Commission for Scheduled Castes, 5th Floor, Khan Market, Lok Nayak Bhawan, New Delhi- 110003 within 60 days from the publication of this advertisement in the Employment News.


(M.R Bali)
Director

1. All Ministries/ Departments of Government of India (as per list).
2. State Government/ Universities/ Recognized Institutes/ Public Sector/ Undertakings / Semi- Government Statutory of Autonomous Organization.
3. Programmer, NIC, for up loading of the vacancy circular on the Website of the Commission.
4. Notice Board
5. Guard File.

Proforma for Application for the Post of Law Officer

1. Name and address in Block capitals:
2. Date of Birth (In Christian era):
3. Date of retirement under Central Govt./State Govt. under the rule applicable to the candidate:
4. Educational & other Qualifications possessed by the candidate (relevant to essential qualifications prescribed for the post):
5. Are you holding an analogous post on a regular basis: Yes/No
6. Do you possess 5 year's regular service in a post in the PB-3 in the Scale of Rs. 15300-39100 with the Grade Pay of Rs.5400/- or equivalent in the Parent Cadre/Department or 6 years regular service in a post in Pay Band -2 in the scale of pay of Rs. 9300-34800 with Grade Pay of Rs.4800/- or equivalent in the Parent Cadre/Department: Yes/No
7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No
8. Details of Service (Enclose a separate sheet, duly authenticated by your signature, if any space below is insufficient):

Office/ Institution	Post held with scale of pay	Period of Service	Basic Pay	Nature of appointment whether regular/ad- hoc/deputation	Duties

9. Nature of present employment, i.e. regular/ad-hoc/temporary/permanent.
10. In case the present employment is held on deputation/contract basis, please state:
 - a) The date of initial appointment:
 - b) Period of appointment on deputation /contract;
 - c) Name of parent Office/Organization to which you belong:
11. Additional details about present employment. Please state whether working under:
 - a) Central Government b) State Govt. c) University/Recognized Research Institute
 - d) Public Sector Undertaking e) Semi-Govt. Statutory or Autonomous Organization.
12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale of pay.
13. Basic pay and total emoluments per month now drawn:
14. Additional Information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
15. Whether belongs to SC/ST:
16. Remarks

Date.....

Signature of the applicant

Address.....

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYERS/HEAD OF
OFFICE/FORWARDING AUTHORITY**

Certified that the particulars furnished by Shri/Smt./Kum.....are correct and he/she possess educational qualifications and experience mentioned in the vacancy circular.

Also certified that:p

- I) There is no vigilance case pending/contemplated against him/her.
- II) His/her complete CR Dossier/ACRs for the last 5 years duly attested on each page by an officer of the rank of an Under Secretary to the Govt. of India are enclosed:
- III) His/her integrity is beyond doubt.
- IV) No major/minor penalties have been imposed on him/her during the last 10 years.
- V) List of major/minor penalties imposed on him/her during the last 10 years is enclosed.

Signature.....
Name & Designation.....
Office Seal.....

Date: